

# PODDAR MANAGEMENT AND TECHNICAL CAMPUS Jaipur

## ANTI-RAGGING COMMITTEE

*Ragging of students in any form is strictly prohibited within and outside the campus. An anti-ragging squad is in operation under the overall charge of the dean. Students are advised to bring cases of ragging (either on the college campus or hostel) to the notice of the Principal or Director student's affair or the teacher guardians or respective hostel wardens. Offenders may be expelled from the institution.*

### Definition of Ragging

Performance of any act which causes or is likely to cause any physical, physiological or psychological harm or apprehension or shame or embarrassment to a student, that includes (a) teasing or abusing or playing practical jokes, physically hurting any student (b) asking any student to do any act or perform anything, which he/she would not, in the ordinary course, be willing to do or perform, lies in the category of ragging and punishable as a crime of ragging. The college is proactive against any kind of teasing, harassment or ragging of students. The college committee as per AICTE guidelines has Anti Ragging Squad to ensure safety of students in general and girls in specific. The College premises, laboratories and corridors are equipped with CCTV cameras and facilitate video surveillance at all hours. Victimized students of ragging may seek help from the following persons:

### Composition of members

- (i) The Committee shall consist of at least five members.
- (ii) The Chairman shall nominate members for the Committee.
- (iii) While constituting the Committee, representation may be given to the representatives of teaching staff and non-teaching staff of the College.
- (iv) There shall be at least one women and one student member, nominated by the Chairman.
- (v) A person having legal background shall be ex-officio member to be nominated by the Chairman.
- (vi) The Chairman shall appoint a Chairperson and a Secretary from amongst the members of the Committee.

### Working Procedure

The following strategies are maintained in our college to prohibit ragging.

- The college ensures that all employees understand the policies & procedures for dealing with harassment.
- Actions are taken to eliminate discriminatory jokes, posters, graffiti, e-mails and photos at the work site.
- The college takes sufficient measures to identify the harasser immediately and warns that his/her action is of offensive nature.
- Any victim may complain in writing to the Principal or to 'Prevention against sexual harassment cell' which would be kept confidential. Contact number of the members of the Committee are given below:

- He / She may register a complaint at National Anti-Ragging Helpline (ARH) through e-mail, — [helpline@poddarinstitute.org](mailto:helpline@poddarinstitute.org) and ask them for a complaint number. If you do not want to disclose your name, make a completely anonymous e-mail ID, do not make a fake name since then the institute might simply say there is no student in this name.
- An FIR can be lodged against the culprit personally or through the Head of the institution.
- The culprit if identified will be severely punished, so the others should never think of repeating such incidents.

### **Administrative action in the event of ragging:**

Anyone found guilty of ragging and/or abetting ragging, whether actively or passively or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with these regulations as well as under the provisions of any penal law for the time being in force. The institution shall punish a student found guilty of ragging after following the procedure and in the manner prescribed herein under:

- A.** The Anti- Ragging Committee of the institution shall take an appropriate decision, in regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging established in the recommendations of the Anti-Ragging Squad.
- B.** The Anti-Ragging Committee may, depending on the nature and gravity of the guilt established by the Anti-Ragging squad, award, to those found guilty, one or more of the following punishments, namely;
  1. Suspension from attending classes and academic privileges.
  2. Withholding/withdrawing scholarship/ fellowship and other benefits.
  3. Debarring from appearing in any test/examination or other evaluation process.
  4. Withholding results.
  5. Debarring from representing the institution in any regional, national or international meet, tournament youth festival, etc.
  6. Suspension/ expulsion from the hostel.
  7. Cancellation of admission.
  8. Rustication from the institution for period ranging from one to four semesters.
  9. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
  10. Leaving certificate/migratory certificate will contain remarks associated with the offense related to ragging

## Committee Members

S. No.	Name	Designation	Contact no.
1.	DR. PAYAL UPADHYAY	PRINCIPAL	9351792088
2.	MR. PRASHANT SHARMA	MEMBER	9950285256
3.	DR O. P. GARG	EDUCATIONIST	9829017113
4.	MR. SUNIL KAKKAR	MEMBER	9772997729
5.	MR. ABHISHEK SHARMA	MEMBER	9166335245
6.	MR. VISHAL TAILOR	STUDENT	7891011167
7.	MISS KRITIKA SHARMA	STUDENT	7976622813

All the students are informed that they have to submit Anti-Ragging Affidavits as enclosed with admission form. Student of any class, who is seeking admission in the current session, will have to give a written undertaking regarding nonparticipation in ragging and the same undertaking will have also to be given by father /mother /guardian of the student. In the undertaking student will have to give a written commitment that if in case, the said student, is found involved under the crime of ragging or other similar activities, college is free to take any legal action against him/her.

  
Dr. Payal Upadhyay

**Principal**