

PODDAR MANAGEMENT AND TECHNICAL CAMPUS

Fatehpuravas, Kumariyavas Road, Vatika, Jaipur

Mandatory Disclosures

1. Name of the Institution

PODDAR MANAGEMENT AND TECHNICAL CAMPUS,

GRAM: FATEHPURAVAS VATIKA,
SANGANER

Email id: Principal_pmtc@poddarinstitute.org

Ph: - 9214430541, 9351792088.

2. Name and address of the Trust/ Society/ Company and the Trustees

PODDAR TRUST

SECTOR-7, SHIPRA PATH,

MANSAROVAR, Ph:- 9214430541

3. Name and Address of the Vice Chancellor/ Principal/Director

Principal: - Dr. Payal Upadhyay

Jaipur Ph: -9351792088 Principal_pmtc@poddarinstitute.org

4. Name of the affiliating University

RTU (Rajasthan Technical University), Kota

Governance

Composition of the college governing council for the implementation of autonomy

Sl. No.	Name	Designation
1	Dr. Anand Poddar	Chairman/ Founder Trustee
2	Sh. Vinod Kumar Jain	Vice Chairman
3	Sh. Prashant Sharma	Secretary
4	Smt. Roopal Poddar	Managing Trustee
5	Smt. Pooja Agarwal	Treasurer
6	Smt. Sulekha Davi	Member
7	Sh. Ajay Jain	Member

Senior Teachers of the college nominated by the Principal

Sl. No.	Name	Designation
1	Dr. Sunil Kakkar	Head of Department, Poddar Management and Technical Campus

Member from education / industry nominated by the management

Sl. No.	Name	Designation
1	Prof. Anil Mehta	Professor, Banasthali University, Tonk, Jaipur Retd. Professor, University of Rajasthan, Jaipur

UGC Nominee: To be nominated by UGC

State Government nominee: To be nominated by State Government

University nominee: To be nominated by University

Ex-officio member Dr. Payal Upadhyay Principal,

Poddar Management and Technical Campus, Jaipur

Academic Council

Sl. No.	Name	Position	Designation
1	Dr. Anand Poddar	Chairman	Founding Member
2	Dr. Payal Upadhyay	Member Secretary	Principal, Poddar Management and Technical Campus
3	Dr. Sunil Kakkar	Educationist	Head of Department, Professor-MBA Poddar Management and Technical Campus
4	Dr. Ruchir Saxena	Educationist	Associate Professor, Professor-MCA Poddar Management and Technical Campus
5	Dr. Nandani Sharma	Educationist	Assistant Professor, Poddar Management and Technical Campus
6	Prof. Anil Mehta	Educationist	Prof. Banasthali University, Tonk Rajasthan
7	Dr. Nimit Gupta	Educationist	Associate Professor, FIIB, Delhi
8	Dr. Prachi Gupta	Educationist	Associate Professor, ITM Navi Mumbai, Kharghar
9	Prof. S. C. Joshi	Educationist	
10	Prof. M. M. Saxena	Educationist	
11	Prof. A. K. Goswami		

Nature and Extent of Involvement of Faculty and Students in academic affairs/ improvements:

Governing Council, Student Development Cell, Academic Council, Internal Quality Assurance Cell, Discipline Committee have faculty and student's involvement in academic affairs /improvements.

Anti Ragging Committee:

S. No.	Name of the Committee Member	Role in Committee	Mobile Number
1	Dr. Sunil Kakkar	Chairman	9772997729
2	Mr. Abhishek Sharma	Faculty Member	9166335245
3	Mr. Ritik Chaplot	Fresher Student	7976277600
4	Mr. Adarsh Nair	Senior Student	9929710887
5	Mr. Bhairon Singh Rathore	Parent Representative	8800217444
6	Ms. Reena Jain	Non-teaching Staff	7728037109
7	Mr. Rajnarayan Sharma	External Civil Administration	9414584145
8	Mr. Rajendra Tyagi	External Police Administration	9784000200
9	Mr. Umendra Dadhich	Local Media	9660653702
10	Mr. Purshottam Jha	Local Media	8058258645
11	Mr. Sitaram Gupta	NGO Co Ordinator	9351569187
12	Mr. P. S. Tomar	Judge	7073331118

Grievance Redressal Committee in the Institution and Appointment of Ombudsman by the University

Composition:

Chairperson

Dr. Payal Upadhyay, Principal, Poddar Management and Technical Campus
Mobile: 93517-92088; email: principal_pmtc@poddarinstitute.org

Members

- Senior Faculty Representative (Professor): Dr. Ruchir Saxena
Mobile: 98285-62769; email: ruchir.saxena@poddarinstitute.org
- Senior Faculty Representative (Professor): Dr. Sunil Kakkar
Mobile: 97729-97729; email: sunil.kakkar@poddarinstitute.org
- Faculty Representative: Dr. Reena Amberiya
Mobile: 90014-43999; email: reena.amberiya@poddarinstitute.org
- One Student Representative: Ms. Priya Verma
Mobile: 8619083863; email: mba25.priyaverma@poddarinstitute.org

**Ombudsperson Appointed by the University: Prof. Satendra Mishra, Rajasthan
Technical University, Kota – Rajasthan.**

Internal Complaint Committee (ICC):

Name of the Committee Member	Profession	Mobile Number	e-mail address	Designation	Gender
Dr. Payal Upadhyay	Presiding Officer	9351792088	principal_pmtc@poddarinstitute.org	Principal	FEMALE
Ms. Roopal Poddar	Vice Chairperson - PMTC	9214430541	director@poddarinstitute.org	Vice Chairperson	FEMALE
Dr. Sunil Kakkar	Faculty Member	9772997729	sunil.kakkar@poddarinstitute.org	Professor	MALE
Ms. Shalini Gill	Faculty Member	8619438785	shallini.gill@poddarinstitute.org	Assistant Professor	FEMALE
Mr. Rajesh Saini	Non-teaching Staff	9785812355	rajesh.saini@poddarinstitute.org	Lab Assistant	MALE
Ms. Reena Jain	Non-teaching Staff	8005956947	library_pic@poddarinstitute.org	Librarian	FEMALE
Dr. Reema Amberiya	Faculty Member	9001443999	Reena.amberiya@poddarinstitute.org	Assistant Professor	FEMALE
Ms. Chanchal Parakh	Student Member	6376552953	mba24.CHANCHALPARAKH@poddarinstitute.org	Student	FEMALE
Mr. Sanskar Jain	Student Member	9074966699	mba24.SANSKARJAIN@poddarinstitute.org	Student	MALE
Mr. Linu Jangid	Student Member	6376603709	mba24.LINUJANGID@poddarinstitute.org	Student	FEMALE

Committee for SC/ST Members -

Appointment Number	Date of Appointment	Name of the Committee Member	Profession	Associated with	Mobile Number	Caste	Gender
Ref/PM TC/2025 /1137-1	25-02-2026	Dr. Payal Upadhyay	Principal	Poddar Management and Technical Campus	9351792088	Gen	FEMALE
Ref/PM TC/2025 /1137-1	25-02-2026	Mr. Ajay Mahawar	Non-Teaching Staff	Poddar Management and Technical Campus	8005906247	SC	MALE
Ref/PM TC/2025 /1137-1	25-02-2026	Ms. Garima Meena	Assistant Professor	Education	9461587650	ST	FEMALE
Ref/PM TC/2025 /1137-1	25-02-2026	Dr. Reena Amberiya	Assistant Professor	Poddar Management and Technical Campus	9001443999	Gen	FEMALE
Ref/PM TC/2025 /1137-1	25-02-2026	Mr. Vishal Tailor	Assistant Professor	Poddar Management and Technical Campus	7891011167	OBC	MALE

Establishment of Training and Placement Cell

S. No.	Name	Designation
1.	Mr. Omkar Ghosh	T&P Officer
2	Ms. Anuradha Ghosh	T&P Executive

Institution - Industry Cell -

Name of the Member	Profession	Associated with	Mobile Number	e-mail address
Dr. Sunil Kakkar	Chairperson	Poddar Management and Technical Campus	9772997729	sunil.kakkar@poddarinstitute.org
Dr. Ruchir Saxena	Coordinator	Poddar Management and Technical Campus	9828562769	ruchir.saxena@poddarinstitute.org
Ms. Charushi Jain	Faculty Member	Poddar Management and Technical Campus	9413967231	charushi.jain@poddarinstitute.org
Mr. Vishal Tailor	Faculty Member	Poddar Management and Technical Campus	7891011167	vishal.tailor@poddarinstitute.org
Mr. Rajesh Saini	Support Staff	Poddar Management and Technical Campus	9785812355	rajesh.saini@poddarinstitute.org
Dr. Deepak Gupta	Consultant Statistician & Data Analyst	Centre For Data Analysis, Research And Training	9413085030	cdartmail@gmail.com
Mr. Ravikant Sharma	Industry Lead, India	Gantner Infotec India Pvt Ltd	9983910333	Ravi.sharma@gmail.com
Mr. Rajneesh Jain	Gen. Manager	Rays Power	8890566555	Rajneesh.jain@rayspowerinfra.com
Mr. Himadri Sinha	Co-founder	Countrywide Learning Systems	9687620133	himadrisinha@gmail.com
Mr. Hemant Bhati	Director	Gunin Media	9829062967	info@clappingjoker.com
Dr. Ashish Sharma	Director and Researcher	A.S. Research Foundation	9828151123	Ashish.sharma@gmail.com

IQAC Composition

S. No.	Name	Designation	Category
1	Dr. Payal Upadhyay	Principal	Chairperson
2	Dr. Anand Poddar	Chairman	Members from the Management
3	Mrs. Roopal Poddar	Vice Chairperson	Members from the Administration
4	Dr. Sunil Kakkar	Dean/Professor	Coordinator of IQAC
5	Dr. Ruchir Saxena	HOD, IT department	Teachers' Representative
6	Prof. Nimit Gupta	Management Expert	Nominee from Local Society/Academic Community
7	Prof. Anil Mehta	Professor, Banasthali Vidyapith	Nominee from Local Society/Academic Community
8	Mr. Devesh Kayal	Alumni	Alumni Representative
9	Mr. Hemant Bhati	Founder, Gunin Media	Nominee from Industrialists/Stakeholders
10	Mr. Abhishek Sharma	Assistant Professor	Teachers' Representative
11	Dr. Yog Rathore	Assistant Professor	Teachers' Representative
12	Mr. Shekhar Soni	Student Representative	Student Representative
13	Ms. Tanisha Shrimal	Student Representative	Student Representative

Programmes approved by AICTE –

MBA – Master of Business Administration

MCA – Master of Computer Applications

MBA

Name	M.B.A.
Number of seats	120 + 120
Duration	2 Years
Cut off marks/rank of admission during the last three years	50%
Fee	Rs. 2,50,000
Placement Facilities	Yes
Campus placement in last three years with minimum salary, maximum salary and average salary	MINIMUM Salary – 3 LPA, Maximum Salary- 10 LPA Average Salary – 4.5 LPA

MCA

Name	M.C.A.
Number of seats	120 + 120
Duration	2 Years
Cut off marks/rank of admission during the last three years	50%
Fee	Rs. 2,50,000
Placement Facilities	Yes
Campus placement in last three years with minimum salary, maximum salary and average salary	MINIMUM Salary – 2.5 LPA, Maximum Salary- 6.00 LPA Average Salary – 3.5 LPA

FACULTY MEMBERS – MBA

S. No.	Names of the Candidates	Date of Joining	Designation	Qualification	Email Id
1	Dr. Payal Upadhyaya	29/8/2018	Principal	Ph.D./M.B.A./M.ed	principal_pmtc@poddarinstitute.org
2	Dr. Sunil Kakkar	7/13/2013	Professor	Ph.D./NET/M.B.A./M.COM	sunil.kakkar@poddarinstitute.org
3	Mr. Abhishek Sharma	29/8/2012	Assistant Professor	B.D.S / M.B.A.	abhishek.sharma@poddarinstitute.org
4	Mr. Rahul Vijaywargiya	21/5/2018	Assistant Professor	MBA	rahul.vijaywargiya@poddarinstitute.org
5	Mr.Vishal Tailor	27/4/2015	Assistant Professor	MBA /M.COM	vishal.tailor@poddarinstitute.org
6	Dr.Nandini Sharma	9/9/2019	Associate Professor	Ph.D	nandini.sharma@poddarinstitute.org
7	Ms.Nidhi Jain	9/3/2022	Assistant Professor	MBA,Pursuing LLB (2nd Year)	nidhi.jain@poddarinstitute.org
8	Ms.Divya Sharma	8/3/2024	Assistant Professor	MBA	divya.sharma24@poddarinstitute.org
9	Ms.Charushi Jain	10/1/2022	Assistant Professor	MBA	charushi.jain@poddarinstitute.org
10	Dr. Yog Kanwar	13-May-24	Assistant Professor	Ph.D	yog.rathore@poddarinstitute.org
11	Mr. Bhupendra Khana	09-06-2025		NET	bhupendra.khanna@poddarinstitute.org
12	Dr.Reena Amberiya	4/2/2025	Associate Professor	Ph.D	reena.amberiya@poddarinstitute.org

FACULTY MEMBERS - MCA

S. No.	Names of the Candidates	Date of Joining	Designation	Qualification	Email Id
1	Dr. Ruchir Saxena	1/9/2022	Professor	Ph.D/ M.Sc. IT	ruchir.saxena@poddarinstitute.org
2	Ms.Shallini Gill	11/10/2021	Assistant Professor	M.Tech, M.Phill	shallini.gill@poddarinstitute.org
3	Mr.Shashikant Sharma	11/4/2019	Assistant Professor	M.Tech	shashikant.sharma@poddarinstitute.org
4	Ms.Divya Bhatnagar	4/1/2025	Assistant Professor	M.Sc(IT)	divya.bhatnagar@poddarinstitute.org
5	Mr. Chiranjeev Jangid	2/20/2023	Assistant Professor	BCA,MCA	chiranjeev.jangid@poddarinstitute.org
6	Mr.Sudesh Sharma	13/4/2018	Assistant Professor	MCA, NET	sudesh.sharma@poddarinstitute.org
7	Mr. Vishal Varma	3/7/2022	Assistant Professor	M.Tech	vishal.varma@poddarinstitute.org
8	Mr. Abhishek Maheshwari	1/4/2024	Assistant Professor	MCA	abhishek.maheshwari@poddarinstitute.org
9	Ms.Lakshita Sethi	06-Aug-25		NEBPS3871B	27-Mar-01
10	Mr.Aman Jain	3/1/2025	Assistant Lecturer	MCA	AMAN.JAIN@PODDARINSTITUTE.ORG

Admission Policy –

Number of seats sanctioned with the year of approval:

MBA 120; 2025 (latest)

MCA 120; 2025 (latest)

Admission Procedure

As per Govt. of Rajasthan orders which may vary every year, Admission through CMAT and Direct Admissions. MBA through RMAP and MCA through RMCAAT.

Criteria and Weightages for Admission

50% minimum in graduation with qualifying examination or eligibility through entrance examinations, whenever applicable.

Information of Infrastructure and Other Resources Available

- Number of Class Rooms and size of each:

MBA 4 (Four)

MCA 4 (Four)

- Number of Tutorial rooms and size of each:

MBA 2 (Two)

MCA 2(Two)

Number of Computer Centers with capacity of each: 2

1- 60 seating

2- 100 seating

- Central Examination Facility, Number of rooms and capacity of each

Eight Rooms - 50 capacity each (offline exams)

- Online examination facility (Number of Nodes, Internet bandwidth, etc.)

For Online Examination, we have 100 nodes with an internet bandwidth of 100 MBPS

- Barrier Free Built Environment for disabled and elderly persons

Yes

- Occupancy Certificate/ Completion Certification

Yes

- Fire and Safety Certificate

Yes

- Hostel Facilities

No

- Number of Library books/ Titles/ Journals available (Programme-wise):

MCA

E Journals - 109

Number of Titles - 425

Number of Volumes - 2146

MBA

Number of Titles - 828

Number of Volumes - 5815

No. of Journals - 17

List of online National/ International Journals subscribed – 12

- E- Library facilities

Delnet and NDL

National Digital Library (NDL) subscription details subscribed
Yes

Computing Facilities

- Internet Bandwidth

100 mbps

- Number and configuration of system 100

- Special purpose facilities available (Conduct of online Meetings/Webinars/Workshops, etc.)

Yes

- Facilities for conduct of classes/courses in online mode (Theory & Practical)

Yes

- Innovation Cell - Yes

- Social Media Cell - Yes

List of facilities available

- Games and Sports Facilities - Yes
- Extra-Curricular Activities - Yes
- Soft Skill Development Facilities – Yes

Teaching Learning Process

- **Curricula and syllabus for each of the Programmes**

The Curriculum approved by the Rajasthan Technical University, Kota is used for the program

- **Academic Calendar of the University**

Yes (RTU, Kota)

For each Post Graduate Courses give the following: Title of the Course

M.B.A.

M.C.A.

Curricula and Syllabi

As per the University (RTU, Kota)

List of Research Projects/ Consultancy Works

- Number of Projects carried out 09
 - Industry Linkage - Yes
- MoUs with Industries – 5
-

LoA and subsequent EoA till the current Academic Year

Available and updated on website

Best Practices adopted, if any

The institute has introduced practices and developments to strengthen teaching, learning, and institutional functioning. In pedagogy, blended learning, certification courses from NPTEL, flipped classrooms, project-based learning, gamification techniques, and experiential methods have been adopted to improve classroom engagement and application of concepts.

Smart classrooms, AI-based learning support, and Learning Management Systems like Google classroom and ERP have been added to streamline content delivery and assessments.

Sustainability measures include solar installations, rainwater harvesting, waste reduction, and a shift toward paperless administration. Courses and activities on environmental awareness are now part of the academic routine. Skill development has been supported through certification programs in emerging areas, industry-linked projects, mandatory internships, and the establishment of an incubation center for entrepreneurial initiatives.

The institute has expanded global exposure through student exchange opportunities, virtual

international sessions, and foreign courses like London School of Digital Business. Student well-being and inclusion are addressed through counseling services, support activities, and regular fitness and wellness programs. Research and innovation are encouraged through interdisciplinary projects, funding support, hackathons, and problem-solving competitions. Community engagement has increased through service-learning, outreach drives, and collaborations with nearby communities. Continuous evaluation methods, peer assessment, micro-credentials, and short-term upskilling programs for students and alumni have also been introduced.

Dr. Payal Upadhyay

Principal